

Process for Selection and Appointment of Parent Governors

- As the parent, carer or other person with parental responsibility for a pupil at this school you have the right to both propose candidates and stand as a candidate yourself.
- If you decide to put yourself forward for the parent governor vacancy you will need to find two other parents willing to propose and second your nomination. You will need to ask them to complete and sign section A of the enclosed form.
- If more parents want to become governors than there are vacancies, a ballot will be held. Ballot papers and details of the election process will be sent to all parents and carers eligible to vote.
- If you put yourself forward and no ballot is necessary you will be elected unopposed from the day after the deadline for nominations passes.
- You are invited to provide a statement to support your nomination as a parent governor (see section B of the enclosed nomination form). If a ballot is held this statement will be included on the ballot paper to help other parents decide who to vote for.
- If you are elected as a governor your term of office will normally be four years. You can resign at any time. If your child leaves the school you can continue as a governor until the end of your term office.
- The enclosed nomination form must be returned to the Headteacher by **Tuesday 2nd October 2018**
- If you are elected you will be asked to complete a Disclosure and Barring Service check.



Children and Young People's Services

To the Returning Officer at Hannah More Primary School

We the undersigned, being the parents or guardians of children attending the school, wish to nominate

.....
(please insert in block capitals the full name and address of the candidate)

.....

.....

.....
as a Parent Governor of the above named school.

Signed (Proposer)

Signed (Secunder)

Date

The person nominated should: -

- (A) sign this form in order to show their willingness to stand as a candidate, should an election be required and to serve as a Governor.
- (B) submit with this form a brief description of themselves. This description should not be more than 50 words long, and will be included on the voting paper if a ballot is held.

Signed

Date